

Managers

Helen Carr

Management Council Agenda

October 17, 2002

Management Council Agenda
Thursday, October 31, 2002
2:00 p.m. to 5:00 p.m., AA-145

Item	Time	Person(s) Responsible	Desired Outcome
1. Jason Berner – Supplemental Instruction Supervisor Training	2:00 p.m.	Jason Berner	Recruitment & Training
2. Ethics and Mission Statements	2:30 p.m.	Everyone	Finalized Statements
3. Sexual Harassment Training	3:00 p.m.	Ernie Fuentes, Andrea Gonzales- Lewis	Training for Managers

Managers

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Management Council Notes

November 1, 2002

Management Council Notes
Thursday, October 31, 2002
2:00 p.m. to 5:00 p.m., AA-145

Present: Linda Ames, Philip Andreini, Carol Barrick, Helen Carr, Linda Cherry, Tim Clow, James Eyestone, Donna Floyd, Windy Franklin, Gloria Gideon, Frank Hernandez, Shawn Jackson, Susan Lamb, Lynda Lawrence, Priscilla Leadon, Mariles Magalong, Mickey Mathews, Jeanette Moore, Carlos Murillo, Dave Olson, Jennifer Ounjian-Auque, Roseanne Packard, Tina Pitt, Darlene Poe, John Wade, Randy Watkins, McKinley Williams

Absent: Phung Colvin, Jim Taylor, Janis Walsh

Helen had Frank introduce Carol Barrick as the Academic/Student Services Manager for the Title III grant.

Item	Person(s) Responsible	Outcome
1. Jason Berner – Supplemental Instruction Supervisor Training	Jason Berner	Supplement Instruction (SI) is a part of the Title III grant and is being implemented this semester. Faculty from University of Missouri will offer training sessions to CCC participants during January flex.
2. Ethics and Mission Statements	Everyone	Consensus was not reached on the ethics statement. The subcommittee will make changes based on the discussion.
3. Other		Helen indicated that the district is facing serious budget issues next year and possibly this year. The district discussion will begin at next week's cabinet meeting. She asked managers to be considering ways in which costs can be cut. Jeanette announced that Admissions and Records will lose the \$1.00 processing fee after this semester which totals almost \$15,000.00 per year. Some of the fee charges will be changed which will lessen our revenue.
		Helen distributed the collective Around the Table announcements. Jeanette suggested we continue to share announcements by submitting them to Melody prior to the meeting and Melody will distribute them via e-mail the morning of the meeting so managers may

		address them at the meeting in the afternoon . Helen also distributed a form out of the manager evaluation booklet for managers to complete if they are evaluating certificated managers if they are evaluating certificated managers.
3. Sexual Harassment Training	Ernie Fuentes, Andrea Gonzales-Lewis	Training for Managers